

Wooden Door Winery Rental Agreement for Showers and Parties

4087 Greenwood Road, New Kensington, PA 15068

724-889-7244 or 724-448-7283

Thank you for your interest in the Wooden Door Winery for your event. In order to reserve your date that has already been confirmed with Wooden Door Staff, please sign and return this agreement with your \$100 deposit. We want you to have a beautiful event and take pride in making your special day perfect! Cheers!

I understand and agree to the following terms:

*There is **\$350** rental fee for parties up to 60 people at the **Vandergrift location** (101 Custer Ave.) **\$50** will be added for parties larger and we cannot exceed 90 guests. Please let us know your expected number so we can plan for appropriate number of workers.

*There is a **\$150 wine minimum** for the event (including wine purchased for the event as well as any wine, guests of the event purchase) If minimum is not made, it is up to the renting party to purchase remaining amount towards minimum.

***Set up for the event is 10:45 on the date** (NO EARLIER due to Winery cleaning/restocking).

***Clean Up for the event is no later than 2:45pm**. Clean up includes removal of all gifts, decorations, food, etc. brought on site as well as putting back any furniture moved at the winery during the event as well as wiping down all tables and counters. Confetti, poppers, balloons or other items like rice are NOT permitted inside or outside of the winery. **Your party must clean up winery and all areas used.** Failure to do so will result in a \$100 clean up fee and additional charges will be assessed if you are not cleaned up by 2:45.

*You may bring food or use whatever caterer you choose. (There is not a full kitchen on site.) **No other alcohol is permitted on site.** If party brings any alcohol, WDW staff has the right to terminate the party and all monies will be retained.

* We will have a **WDW Staff member** on hand to answer questions, serve and sell wine, and assist where needed.

Approximate number expected: _____

Date of event: _____ Type of Event and for whom: _____

Contact Name and Phone Number and Email for Event:

Signature of Party: _____ Date: _____ Deposit received: _____